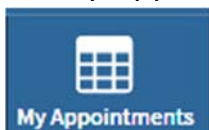


VIEW AND REQUEST APPOINTMENTS

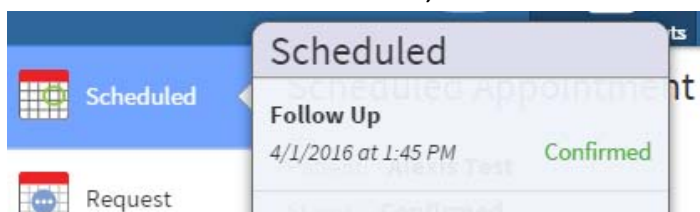
Note: Messaging should be limited to non-emergency communications and requests. In case of emergency, call 911 or go to the nearest emergency room.

1. Log into your patient portal account.
2. Click on 'My Appointments' tab.



View Scheduled Appointments

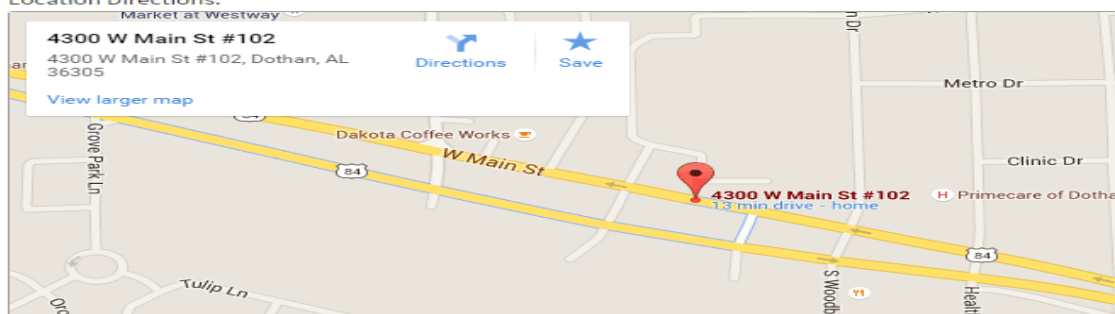
3. Click on the 'Scheduled' tab, then click on scheduled appointment.



4. Your appointment information and map will become available

Scheduled Appointment

Patient: **Alexis Test**
Status: **Confirmed**
Appointment Type: **Follow Up**
Date of appointment: **Friday, April 1, 2016**
Time of appointment: **1:45 PM**
Location: **Flowers**
Physician: **Justin P Martin MD**
Location Directions:

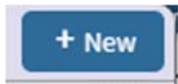


Request Appointment




5. Click on the 'Request' tab.



6. Click the “+ New” button.



7. Fill out all fields.

 Patient	Alexis Test
 Location	<input type="text"/>
 Physician	<input type="text"/>
How soon?	First Available <input type="text"/>

Preferred Day(s)
 Monday Tuesday Wednesday Thursday Friday

Time
 No preference Morning Afternoon

What is most important to you?

Reason for visit *(required)*

Please give us a little more information about your visit.

8. Click the ‘Submit’ button.

