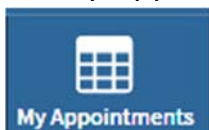# VIEW AND REQUEST APPOINTMENTS
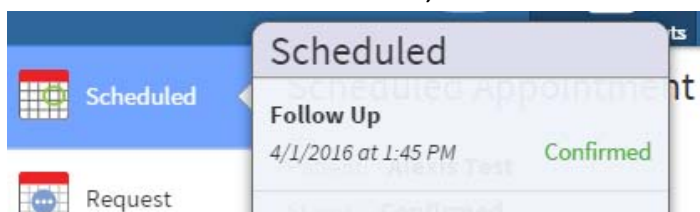
Note: Messaging should be limited to non-emergency communications and requests. In case of emergency, call 911 or go to the nearest emergency room.

1. Log into your patient portal account.

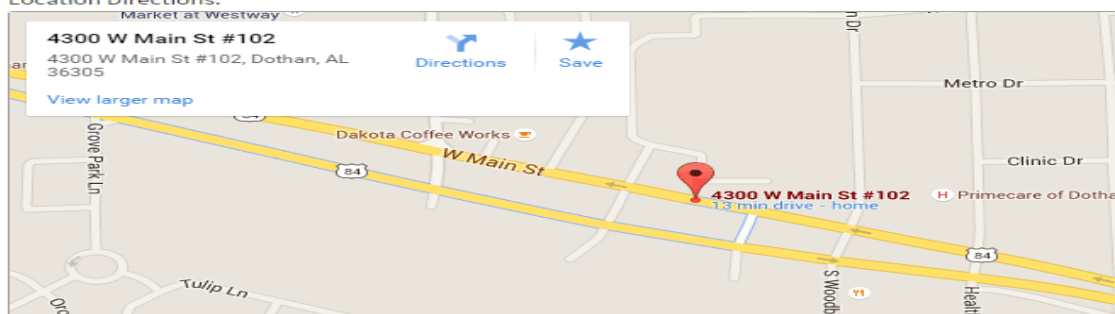2. Click on 'My Appointments' tab.

View Scheduled Appointments

3. Click on the 'Scheduled' tab, then click on scheduled appointment.

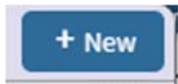4. Your appointment information and map will become available

Request Appointment

5. Click on the 'Request' tab.

6. Click the "+ New" button.

7. Fill out all fields.

8. Click the 'Submit' button.